



*Customer Excellence
through Service Excellence®*

SPARC Capabilities Statement

Centeva is an 8(a)-certified, minority-owned, Woman-Owned Small Business (WOSB) that provides effective and efficient professional and technical services to CMS, HHS, and other public and private sector organizations. Founded in 2007, Centeva takes pride in providing innovative, cost-effective, results-oriented solutions. Our staff are passionate, out-of-the-box professionals committed to supporting their clients—whatever their needs. We have continually supported CMS since 2007 and have developed a deep and imperative understanding of CMS culture, organization, processes, and infrastructure. Our work with CMS, and other HHS agencies, includes support in every service area of SPARC.

Initiation, Concept and Planning Services

- Project Management, Scheduling, Detailed Work Breakdown Structures (WBS)
- PMI Certified Project Managers
- Program Management and PMO Support
- Risk Management
- Communication Management
- Quality Management
- Meeting Facilitation and Coordination – Technical Review Boards (TRB), Integrated Project Teams (IPT), Leadership Briefings, Kickoffs, etc.
- Business Process Analysis and Decision Support
- Authority to Operate (ATO) Support
- Strategic Analysis and Planning for Long-term Success

Requirements Services

- Agile Requirements Development
- User Stories and Epics
- Requirements Management – Gathering, Analysis, Elaboration, Definition, Documentation and Requirements Traceability Matrices (RTM)

Design Services

- Custom Software Design
- Service Oriented Architecture
- System Architecture and Design
- 508 Compliance
- Multi-tenant Design
- Cloud-ready Architecture
- Modular Design
- Joint Application Design (JAD)
- User Experience (UX) and User Interface (UI) Design
- Database and Data Warehouse Design
- Systems Integration Services

Development Services

- Agile Software Development for COTS, GOTS and Custom Applications
- Scrum Masters
- User Centered Design (UCD)
- CMS eXpedited Life Cycle (XLC) Expertise
- SharePoint Development and Customization
- Release Management
- Systems Integration Services
- Contract Management System Integration
- Continuous Integration (CI)
- Digital Services Playbook and 12-factor Approach Framework

Testing Services

- Test Driven Development (TDD)
- User Acceptance Testing
- Unit Testing
- Regression Testing
- Integration Testing
- Functional Testing
- Performance Testing
- Test Automation
- Quality Assurance
- 508 Compliance Testing

Security Control Assessment (SCA) Services

- Experienced Security Control Assessment (SCA) Services
- SCA Test Plans
- System Security Plans (SSP)
- CMS FISMA Controls Tracking System (CFACTS) Maintenance
- POA&Ms for Security Findings Mitigation
- Security Assessment and Authorization (SA&A) Process Management
- Facilitation of Detailed Design Reviews and Production Readiness Reviews
- Federal Information Security Management Act (FISMA), Federal Information Processing Standards (FIPS) 199 and FIPS 200 Compliance

Independent Verification and Validation (IV&V) Services

- Institute of Electrical and Electronics Engineers (IEEE), International Organization for Standardization (ISO) 9001, Project Management Institute (PMI) and Capability Maturity Model Integration (CMMI) Standards Compliance
- Experience IV&V and Auditing Professionals
- Established, Checklist-driven IV&V Processes

Maintenance Services

- Release Management
- System Enhancements and Fixes
- Operations & Maintenance (O&M) Support for COT, GOTS and Custom Applications
- Change and Configuration Management
- Change Control Board (CCB) Process Management
- Systems Administration

Support Services

- User Documentation, Specifications, Training Manuals, Technical Writing, Policy and Procedure Creation
- Business Operations Support, System Support, Reporting, Root Cause Analysis, Scheduling, Business Process and Procure Analysis and Engineering
- User Training, Formal Classroom Training, Webinars
- Product Management, Project Management, Communication and Coordination Services

Data Request Services

- Master Data Management (MDM)
- Extract, Transform, and Load (ETL) Services
- Data Analytics and Dashboard Creation
- Data Modeling
- Data Warehousing
- Database Mapping
- Database Administration
- Data Analysis
- Data Migration
- Database Design
- Business Intelligence
- Financial Data Reconciliation
- Centeva Data Management Tools

Help Desk Support Services

- Information Technology Infrastructure Library (ITIL) Framework Compliance
- Incident and Problem Management
- 24/7/365 Support
- Tier 1-3 Support
- Root Cause Analysis
- Training
- Documentation Support
- Metrics Tracking and Reporting